

Attachment # 8Page 1 of 2

From: Colleen Bostic
To: Brantley, Tom
Date: 10/9/03 3:06PM
Subject: letter

Keith signed and fax the letter out to the three companies.

Colleen Bostic
Administrative Associate IV
Facilities Management Division
1907 S. Monroe St.
Tallahassee, FL 32301
(850) 488-1948
FAX (850) 488-9174
Bosticc@mail.co.leon.fl.us



BOARD OF COUNTY COMMISSIONERS

Facilities Management Division
1907 South Monroe St., Tallahassee, FL 32301
(850) 488-1948 FAX (850) 488-9174

Attachment # 8
Page 2 of 2

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At Large

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At Large

PARWEZ ALAM
County Administrator
(850) 488-9962

HERBERT W.A.
THIELE
County Attorney
(850) 487-1008

PURCHASING DIVISION
2284 Miccosukee Road
Tallahassee, Florida 32308

October 9, 2003

RE: RFP Title: Request for Proposals for Design/Build for Repair and
Reinforcement of Leon County Courthouse Parking Structures
Proposal Number: BC-08-28-03-57

Dear Respondent:

The Selection Committee for the above referenced project has received a copy of the competitive proposal from each of the following Design/build teams, which will be interviewed on Tuesday, October 14, 2003, as follows:

Structural Preservation Systems	8:00 - 9:00 AM
INTRON Technologies, Inc.	9:30 - 10:30 AM
PPI Construction Management	11:00 - 12 Noon

These interviews will occur in the Facilities Management conference room, located at 1907 South Monroe Street. Arrivals for advance set-up, will be permitted within 15 minutes of each scheduled interview period. However, we also request that a courtesy 15-minute exit period be respected by each firm.

The Selection Committee has further requested that the planned interview periods, consist of not greater than a 45-minute presentation of the competitive proposal, and not less than a 15-minute question and answer session with the committee members. Should you have any questions, feel free to call me at (850) 488-6949.

Sincerely,

Keith M. Roberts
Purchasing Director

KR/TB/cb